

# survey.png

# Fall Call, Cohort II 2017

* **Letter of intent**

UPDATED: 1/11/16

**ENGAGEMENT CRITERIA**

**PREAMBLE:** The Oakland Unified School District has experienced its greatest success in ***systematically*** improving the performance of schools when it has undertaken efforts to engage and facilitate school communities in a deep and rigorous school design and planning process over an extended period of time. The goal is to engage the community (families, teachers, admin, partner orgs) in creating a well informed road map for the school program design, grounded in principles of equity as defined by closing the achievement gap for all students, that will guide the school in its first several years of implementation. Empowering and increasing school and community capacity is a central outcome of the school design process.

**All teams are responsible for proactively engaging with the community to develop their proposals in order to generate the support required by statute**. Teams who choose to advance in the process will need to present their proposals to their School Site Council, to other applicable staff and at community meetings to receive input and feedback.

**LETTER OF INTEREST**

All teams considering Cohort 1 to launch newly designed programs in **2016** see ***Letter of Intent*** below.

**NOTE:** Prospective 2016 launch teams are NOT required to submit a Letter of Interest.

All applicants considering Cohort 2 to launch newly designed programs in **2017** may submit a Letter of Interest no later than **September 21, 2015**, prior to being considered for participation in the **Exploratory Phase**. The Letter of Interest provides formal notice to OUSD regarding applicant's’ interest in exploring the relevance of a specific focus area for the re-design of their school. The Letter of Interest submission will be followed by a consultation within 5 working days. A determination letter will be sent to the school by **October 9, 2015** regarding eligibility to receive monetary assistance for the **Exploratory Phase**.

**LETTER OF INTENT**

**All applicants are required to submit a Letter of Intent.**

* Applicants considering Cohort 1 to launch newly designed programs in **2016** must submit a Letter of Intent by no later than **September 4, 2015**, prior to submitting a complete proposal on **October 30, 2015**.
* Applicants considering Cohort 2 to launch newly designed programs in **2017** must submit a Letter of Intent by no later than **January 22, 2016**, prior to submitting a complete proposal on **April 22, 2016**.

The Letter of Intent provides formal notice to OUSD regarding intentions to submit a district-run proposal focused in a specifically identified Fall Call 2015-16 focus area.

The **Letter of Intent** template is available in the next section.



## Letter of Intent District-Run Proposal (2017 Launch)

**DUE DATE:** **January 22, 2015**

**Please email Word Version to** [**david.montes@ousd.org**](mailto:david.montes@ousd.org)

**Please attach** Dual Language Program Criteria Self-Assessment or Newcomer Program Criteria Self-Assessment Form.

This letter of intent (LOI) will provide formal notice to the Office of Post-Secondary Readiness in Oakland Unified School District regarding an applicant’s intention to submit a Quality School proposal for School Design Implementation Planning in the 2016-2017 school year and a Program Launch in 2017-2018.

*The information presented in the LOI is non-binding and subject to change.*

|  |  |
| --- | --- |
| Name of School |  |
| Name of Principal |  |
| #of years Principal at this site |  |
| Mission of School  *(May be emphasis or theme)* |  |
| Rationale for Design Effort |  |
| Level of Staff Interest  Please update since Letter of Interest submission.  Minimum staff interest for consideration is 51%.  Optimum interest is 80% or higher. | |  |  |  |  | | --- | --- | --- | --- | |  | Total # | # Interested in this change | % of Staff Interested | | All Full Time Staff |  |  |  | | Full Time Teachers Only |  |  |  |   Date(s) of staff engagement(s): |
| Priority Initiatives in progress at your school. (i.e. Writer’s Workshop, Blended Learning, etc.) | |  |  | | --- | --- | | List 2015-16 Priority Initiatives | % of Dedicated  Annual PD Time | |  |  | |  |  | |  |  | |
| Call for Quality Schools Priority Focus Area | **Eligibility Areas**  \_\_\_Newcomer Program  \_\_\_Dual Language/ Immersion  \_\_\_Middle School  \_\_\_West Oakland  \_\_\_Intensive Support School |
| Describe the **data analysis process** conducted by the school to date that looks specifically at the achievement gaps of student groups with your school.  **Please update since Letter of Interest submission.** |  |
| Describe the **achievement or performance gap(s)** that exist in your school, which you have identified as a result of your data analysis process to date.  **Please update since Letter of Interest submission.** |  |
| Newcomer Enrollment  **If applicable** | Total # Projected 2015-16 Newcomer Enrollment: |
| Dual Language  **If applicable** | Percent of Total Projected 2015-16 Partner Language Speaking Enrollment: |

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Signature of Principal Date